

# JOB DESCRIPTION

<b>Vacancy reference:</b>	SRF29275
<b>Post Title:</b>	Lecturer in Finance
<b>Grade:</b>	Grade 7
<b>School/Department:</b>	Henley Business School – ICMA Centre
<b>Reports to:</b>	Head of ICMA Centre
<b>Responsible for:</b>	N/A

## Purpose

This post-holder will contribute to the research, teaching and administration of the ICMA Centre. The Centre's research interests are wide-ranging so we welcome applicants from all specialisms. We are enhancing our undergraduate provision by introducing a series of pathways through the programme, so applications from candidates able to contribute to the teaching of financial technology and/or sustainable finance will be welcome.

## Main duties and responsibilities

The post-holder will be expected to:

- Undertake research leading to publications in good quality journals
- Further contribute to the department's research activity by making grant applications and supervising PhD students.
- Teach and assess effectively at undergraduate and postgraduate levels, develop new modules and engage with new developments in teaching and learning. This includes working towards Fellowship of Advance HE if not already achieved.
- Work with colleagues to enhance the collegial and supportive working environment in the ICMA Centre.
- Undertake administrative and outreach duties.

## Supervision received

The post-holder will receive general guidance from the Head of the ICMA Centre and other experienced staff.

## Supervision given

The post-holder will supervise PhD, taught postgraduate and undergraduate students as required.

**Contact**

The work will involve liaison and coordination with academic and administrative staff in the ICMA Centre and other parts of Henley Business School, mainly on the Whiteknights campus, and potentially with the University of Reading Malaysia.

**Terms and conditions**

The terms and conditions will be standard terms and conditions for a Lecturer at the University of Reading.

This document outlines the duties required for the time being of the post to indicate the level of responsibility. It is not a comprehensive or exhaustive list and the line manager may vary duties from time to time which do not change the general character of the job or the level of responsibility entailed.

**Date assessed:**

# PERSON SPECIFICATION

Job Title	School/Department
Lecturer	ICMA Centre

Criteria	Essential	Desirable
<b>Skills Required</b>	<ul style="list-style-type: none"> <li>Ability to undertake high quality research which can be disseminated at conferences and published in good journals</li> <li>Ability to teach at undergraduate and postgraduate levels and to engage with good practice in teaching and learning</li> </ul>	
<b>Attainment</b>	<ul style="list-style-type: none"> <li>Have or be close to submission of PhD or equivalent in finance</li> </ul>	<ul style="list-style-type: none"> <li>Evidence of a developing publication record in 3* journals</li> <li>An accredited HE teaching qualification</li> </ul>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>Broad knowledge of finance theory and applications</li> <li>Understanding of global markets and the economy</li> </ul>	<ul style="list-style-type: none"> <li>Sustainable finance</li> <li>Data science</li> <li>Python programming</li> </ul>
<b>Relevant Experience</b>	<ul style="list-style-type: none"> <li>Research and publication</li> <li>Teaching in the HE sector</li> </ul>	<ul style="list-style-type: none"> <li>Large group teaching experience</li> <li>Development of new modules and/or programmes</li> <li>Administration and/or outreach in the HE context</li> <li>Work experience in the finance industry</li> </ul>
<b>Disposition</b>	<ul style="list-style-type: none"> <li>Enthusiasm for and commitment to their own and the Centre's research agenda</li> <li>Enthusiasm for and commitment to high quality teaching</li> <li>Collegial attitude to work</li> <li>Ability to work in a multi-cultural environment</li> <li>Willingness to attend occasional outreach or community events during the evening or at weekends</li> </ul>	<ul style="list-style-type: none"> <li>Willingness to engage in inter-disciplinary research</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>Willingness to undertake administrative duties as directed by the line manager</li> </ul>	

Completed by: Carol Padgett

Date: 28/06/19