

# JOB DESCRIPTION

<b>Vacancy reference:</b>	SRF28913
<b>Post Title:</b>	Lecturer in Economics (Teaching Intensive)
<b>Grade:</b>	Grade 7
<b>School/Department:</b>	School of Politics, Economics and International Relations – Department of Economics
<b>Reports to:</b>	Head of Department
<b>Responsible for:</b>	N/A

## Purpose

This post will support the teaching and learning provision of Economics within the School of Politics, Economics and International Relations specifically in the areas of Econometrics, International Economics and Macroeconomics. The role holder will be involved in the design and delivery of a range of teaching activities at both undergraduate and master level, using a variety of approaches on courses and doctoral supervision, as well as assessment and marking. The post-holder will be expected to work towards leadership in teaching and learning (T&L).

## The Department

At the University of Reading we have a strong and well-established T&L infrastructure which includes the Centre for Quality Support and Development (CQSD), and a team of T&L deans. There are directors of T&L at both the School and Departmental levels. The Department of Economics encourages engagement with the training opportunities available and contribution to the wider University T&L community. The University and the Department of Economics are keen to encourage the advancement of a career in T&L by, for example, providing guidance through the process of application for fellowship and senior fellowship of the HEA.

The Department of Economics is part of the School of Politics, Economics, and International Relations (SPEIR). SPEIR is a sociable, supportive and well-resourced. More information on the Department and its people and activities may be found at our web-site, <http://www.reading.ac.uk/economics/>

## Main duties and responsibilities

The post-holder will be expected to:

- Contribute to the Department's undergraduate and postgraduate teaching to a high quality.
- Develop and apply effective teaching methods, materials and assessment techniques recognising cultural, equality and diversity challenges.
- Mark student assessments and examinations and provide feedback.
- Engage in the School's teaching and learning administrative and managerial responsibilities.
- Undertake some administrative/outreach duties within the School.
- Actively participate in, or co-ordinate School and University promotion and recruitment initiatives such as, Open Days and Visit Days.
- Participate in the supervision of postgraduate students' projects/dissertations.
- Participate with teaching at the NUIST Academy in Nanjing in China.

**Supervision received**

Post holder reports to the Head of Department and also receives general guidance from the Head of School, the School Director of Teaching and Learning and the Department Director of Teaching and Learning.

**Supervision given**

It is expected that the successful candidate will supervise students.

**Contact**

Liaison with university schools and departments in related academic fields and with colleagues in central services dealing with student-related matters such as assessment and welfare. Specific tasks may require contacts with a range of external bodies.

**Terms and conditions**

This is a full time appointment. There are no specific hours of work, but the appointee will be required to work such hours as are necessary to carry out the duties associated with the post.

This document outlines the duties required for the time being of the post to indicate the level of responsibility. It is not a comprehensive or exhaustive list and the line manager may vary duties from time to time which do not change the general character of the job or the level of responsibility entailed.

**Date assessed: 15 May 2019**

# PERSON SPECIFICATION

Job Title	School/Department
Lecturer in Economics (Teaching Intensive)	SPEIR/Economics

Criteria	Essential	Desirable
<b>Skills Required</b>	<ul style="list-style-type: none"> <li>Ability for excellent teaching in Econometrics, International Economics, Macroeconomics</li> </ul>	<ul style="list-style-type: none"> <li>Administrative capacity</li> </ul>
<b>Attainment</b>	<ul style="list-style-type: none"> <li>PhD in Economics</li> </ul>	<ul style="list-style-type: none"> <li>An accredited HE teaching qualification</li> </ul>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>Knowledge of Econometrics, international economics, macroeconomics.</li> <li>Broad knowledge of Economics.</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of wider areas of economics</li> </ul>
<b>Relevant Experience</b>	<ul style="list-style-type: none"> <li>Experience in teaching econometrics, international economics and macroeconomics</li> <li>Experience of commitment to academic citizenship by taking responsibility for a share of the various activities that lead to academic success of the School and the Department (i.e. open days etc)</li> <li>Commitment to participate with teaching at the NUIST Academy in Nanjing (China)</li> </ul>	<ul style="list-style-type: none"> <li>Experience of PhD supervision</li> <li>Experience of carrying out administrative duties</li> </ul>
<b>Disposition</b>	<ul style="list-style-type: none"> <li>Willingness to contribute at all levels to teaching provision</li> </ul>	<ul style="list-style-type: none"> <li>Interest in collaboration with teaching colleagues</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>Commitment to participate with teaching at the NUIST Academy in Nanjing (China)</li> </ul>	
Completed by: Giovanni Razzu		Date: 2 May 2019