

JOB DESCRIPTION

Vacancy reference:	SRF28707
Post Title:	Education Mental Health Practitioner Project Manager
Grade:	7
School/Department:	Charlie Waller Institute
Reports to:	Hannah Whitney
Responsible for:	Psychology Assistant

Purpose

The main purpose of the post is to support the Education Mental Health Practitioner (EMHP) programme at CWI, and assist trailblazer sites in introducing, developing and supervising the trainee Education Mental Health Practitioners working with children and young people in schools and colleges. The role will also support the implementation of the project, including use of routine outcome monitoring and evaluation of the project.

Main duties and responsibilities

- The post-holder will provide an initial point of contact for enquiries about the EMHP role, ensure delivery of work packages, escalate issues where relevant and report regularly to the Collaborative leads in the trailblazer partnerships, the University, and the MHST/EMHP Project Board as appropriate.
- The post-holder will be responsible for supporting the trailblazer partnerships to implement and evaluate the MHST project related to Green Paper objectives. The post-holder will help strengthen the collaboration between trailblazer sites and the University of Reading and promote learning, and problem-solving around barriers to change. The post-holder will be part of the CYP MH project management team.
- This is a hybrid project management role incorporating knowledge, expertise about training and supervising, school/college working, and clinical skills relevant to low intensity work with children, young people and parents.

Specific duties include:

- The post-holder will support EMHP trailblazers, placement sites, supervisors, service leads, trainees and university staff who are responsible for training and supporting EMHP trainees.
- There is a requirement to visit EMHP trainees and supervisors at placement sites and to attend both national and local meetings working closely with the clinical lead and project board.

Specific areas of responsibility:

- Responsible for supporting the Collaborative to achieve the CYP Mental Health Support Team objectives as specified by the Government's Green Paper on CYP Mental Health.
- Establish and maintain effective working relationships with all participating partnerships within the Collaborative and the University.
- Visit all partnerships and develop a working knowledge of their local context and service provision and how the EMHP role will contribute to their service provision.
- Attend and report to the EMHP Project Board and other relevant meetings/committees.

- Help the participating partnerships to make and sustain any organisational changes necessary to accommodate EMHPs by facilitating communication between partners who are addressing similar issues with respect to key Green Paper objectives.
- Support and encourage participation of young people and their carers in the strategic development of the EMHP programme.
- Provide expert knowledge about low-intensity CBT informed interventions and training and supervision to managers and teams to help remodel services where necessary; help them to adopt and implement new practices and, on occasion, personally carry out implementation.
- Disseminate and support good practice around the employment, supervision and use of EMHPs regionally and nationally e.g. by attending relevant EMHP/Green Paper meetings, reporting orally and in writing, organising training events.
- Support EMHPs, supervisors and colleagues to use Routine Outcome Monitoring to inform treatment decision making and supervision and to report ROMs data to the partners, the collaborative, NHS England, and Health Education England as appropriate.

Supervision received

General guidance and non-clinical supervision will be provided by the Director of Training for CYP. The role will have limited day to day supervision and the responsible person is expected to make decisions and identify issues and respond appropriately.

Supervision given

The post-holder will be involved in non-clinical supervision and general guidance to the psychology assistant linked to the project. It is expected that the project manager and psychology assistant will work closely on this project.

Contact

Colleagues within the CWI and the School of Psychology as well as workplaces that send staff to Reading clinical courses.

Terms and conditions

This role is full-time and offered as a two year contract. Some flexibility with working hours (e.g. occasional evening or weekend work) may be required to accommodate the demands of the post.

This document outlines the duties required for the time being of the post to indicate the level of responsibility. It is not a comprehensive or exhaustive list and the line manager may vary duties from time to time which do not change the general character of the job or the level of responsibility entailed.

Date assessed: 29.4.19

PERSON SPECIFICATION

Job Title	School/Department
Project Manager	CWI

Criteria	Essential	Desirable
Skills Required	<ul style="list-style-type: none"> • Excellent verbal and written communication skills • Confident working with clinicians and managers from a range of backgrounds with a variety of experience • Able to communicate complex and conceptual ideas to a range of groups. • Able to participate in and develop external networks. • Able to demonstrate independent and self-managing working styles. • Sensitivity to cultural issues and needs and awareness of university regulations/best practice 	
Attainment	<ul style="list-style-type: none"> • Graduate 2:1 Honours or above in a relevant subject (e.g. psychology) • A relevant core professional qualification in mental health (e.g. D.Clin, registered mental nurse) which included working with Children, young people and families 	<ul style="list-style-type: none"> • Post qualification training in evidence based psychological therapies • Postgraduate training in clinical supervision of psychological therapies • Postgraduate training in leadership and/or management

Knowledge	<ul style="list-style-type: none"> • Excellent understanding of children and young people's mental health problems • In-depth knowledge of evidence-based low intensity psychological treatment principles for anxiety and depression • In-depth knowledge and understanding of the core principles of Children and Young People's Mental Health project • In-depth knowledge of the education setting. • Confident user of Excel, Word PowerPoint and Blackboard 	<ul style="list-style-type: none"> • Knowledge of Education systems • Knowledge of Higher Education System and National Health Service • Knowledge of University procedures and processes and structure • Networks of contacts within HE/NHS
Relevant Experience	<ul style="list-style-type: none"> • Experience of working clinically in CAMHS • Experience of delivering evidence-based psychological interventions for mental health problems experienced by children and young people • Experience of supervising others to deliver evidence-based psychological therapies • Experience of working with/in Schools/Colleges • Experience of using Routine Outcome Measures in clinical work and supervision • Experience of working in a busy environment with conflicting priorities 	<ul style="list-style-type: none"> • Experience of training professionals in evidence based psychological therapies • Experience of working in Schools/Colleges
Disposition	<ul style="list-style-type: none"> • Able to work independently • Flexible and able to work under pressure • Able to work effectively as part of a team • Confident communicator at all levels: NHS and academic • Ability to challenge when necessary 	<ul style="list-style-type: none"> • Willingness to learn new skills • Previous experience of dealing with clinicians and managers
Other	<ul style="list-style-type: none"> • Able to work out of routine office hours • Able to travel in order to meet with relevant individuals/groups in a variety of locations 	<ul style="list-style-type: none"> • Use of car for work

Completed by: Pamela Myles-Hooton	Date: 29.4.19
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