

JOB DESCRIPTION

Vacancy reference:	SRF28742
Post Title:	Lecturer in Social Anthropology
Grade:	Grade 7
School/Department:	School of Archaeology, Geography and Environmental Science
Reports to:	Head of Department of Archaeology

Purpose

This post will support the teaching and learning provision of Social Anthropology within the School of Archaeology, Geography and Environmental Science. The role holder will be involved in the design and delivery of a range of teaching activities, using a variety of approaches on courses and doctoral supervision, as well as assessment and marking. The role will aim to develop all students academically, using their knowledge and experience, which they will maintain and develop by undertaking and publishing research. The post will be based in the Department of Archaeology.

Background

The Department of Archaeology has an international reputation for excellence in research demonstrated in the results of the 2014 Research Excellence Framework, and for teaching and learning, consistently demonstrated through NSS results.

The School of Archaeology, Geography and Environmental Science wishes to expand its Anthropological provision, within teaching and research by appointing this Lectureship in Social Anthropology. We already cover many aspects of Anthropology and Anthropology related fields: biological anthropology; evolutionary anthropology; cultural diversity; material culture studies; sustainable living; global development; cultural heritage; palaeoclimate & palaeoenvironments. However, we want to expand our social anthropological provision. To do this, last year, we appointed Thomas Grisaffi in the Department of Geography and Environmental Science, whose specialism is contemporary social and political anthropology in Latin America; while this year, this new post will be based in the Department of Archaeology. With this expansion in provision, we will be launching a joint Archaeology and Anthropology BA programme from September 2020.

In terms of teaching and research focus, the appointment is open with regard to regional and thematic specialisations. Various areas of focus would resonate particularly well with our current archaeological interests and approaches, and make the post a good intellectual fit within the Archaeology Department; for example: material culture anthropology; visual anthropology and/or museum anthropology; approaches investigating the use of space and/or technology, or the historical ethnographic literature of indigenous communities and/or colonial encounters. We are open to appointments in other areas, but all candidates will be asked to consider how their work would relate to that of others in the Department of Archaeology.

We are also forging stronger links with the British Museum, based around their development of the Archaeological Research Collection adjacent to the University of Reading's Thames Valley Science Park. We are developing close collaborations with the British Museum in the long term, offering potential to develop close ties with the British Museum's Anthropology Library and Research Centre.

Main duties and responsibilities

Teaching and learning:

- Develop and deliver teaching of the highest quality across a range of modules and levels which will appeal to Archaeology and Human Geography students as well as forming a core strand of our new Archaeology & Anthropology programme
- Develop and apply effective teaching methods, materials and assessment techniques, recognising cultural, equality and diversity challenges
- Reflect on student feedback, student performance and peer observation in order to enhance modules and teaching
- Review and update module content and materials regularly, applying knowledge gained from relevant research and scholarship
- Set, mark and assess student coursework and examinations and provide timely and useful feedback to students
- Supervise the work of students on projects, dissertations, field trips, or placements
- Support and encourage students' academic, personal and professional development, particularly through the academic tutor role
- Ensure that module design and delivery comply with quality standards and regulations.

Research:

- Lead the development of research proposals and projects
- Carry out independent research and act as Principle Investigator/Project Manager
- Secure research funding in accordance with the expectations of the discipline
- Gain funding for, recruit and supervise doctoral students
- Make a significant contribution to writing papers for publication in leading academic journals and other relevant media, including lead authorship on occasion
- Disseminate research findings and develop an international reputation through participation in national and/or international conferences, exhibitions etc.
- Collaborate with colleagues within the University and at other institutions in the development of original research
- Provide expert advice to other staff and students within the University and other relevant institutions and domains
- Participate in peer review activities appropriate to supporting the discipline

Enterprise & Outreach:

- Participate in activities that contribute to the widening participation agenda

Leadership & Management:

- Develop a leadership role promoting Anthropology within the School, including directing the new Archaeology and Anthropology Programme
- Take on roles such as Exams Officer, Admissions Tutor, or Dissertations co-ordinator
- Contribute to the accreditation of programmes and quality control processes
- Provide academic leadership to those working within subject programme areas as a module convenor for a number of modules
- Supervise the work of support staff e.g. in a small teaching or research team
- Participate in University-wide projects or working groups, or be a member of a School board or committee
- Actively participate in, or coordinate School and University promotion and recruitment initiatives such as, Open Days and Visit Days

- Undertake research-related administrative activities such as co-ordination contributions to grant proposals or research papers, organise contracts

Role holders are not expected to carry out all of the activities described above all of the time. The precise balance of activities will be agreed with the Head of Department and may vary from time to time.

Supervision received

The post holder will report to the Head of Department, they will also receive guidance from the Department Director of Teaching and Learning, the Archaeology Research Division Leader, and the Head of School. The School of Archaeology and Geography and Environmental Science is a sociable and supportive place, with a good record for collaborative working, both within and outside the School. The person appointed will find willing collaborators in innovative research, teaching and learning across the University and there are also clear pathways to career development for academic staff. The post holder will be assigned a mentor who will provide advice during the initial period of their appointment.

Supervision given

The post holder may supervise research assistants arising out of their own research projects; or on teaching development projects.

Contact

Liaison with University schools and departments in related academic fields (especially with the Department of Geography and Environmental Science), and with colleagues in central services dealing with student-related matters such as assessment and welfare. Specific tasks may require contacts with a range of external bodies.

Terms and conditions

This post is full-time, permanent, subject to the successful completion of the probationary period. The post is tenable from 1 September 2019 (but may be negotiated to start slightly later). There are no specified hours of work but you will be required to work such hours as are necessary to carry out duties associated with the post. Overtime is not payable.

This document outlines the duties required for the time being of the post to indicate the level of responsibility. It is not a comprehensive or exhaustive list and the Head of Department may vary duties from time to time which do not change the general character of the job or the level of responsibility entailed.

The University aspires to be an "Employer of Choice" and recognises that success is not simply determined by a competitive suite of terms and conditions of service, but by fostering a working environment that protects the physical and mental well-being of its staff. Full details of the University's Health and Well-being policy are available from through the University Human Resources website.

The University is committed to work-life balance and supportive of flexible working arrangements, and the School's Fieldwork, Gender and Careers Blog showcases our recent activities in this area. The University supports its staff in many other ways:

- Its Centre for Quality Support and Development;
- Its excellent Nursery facilities;
- Its SportsPark;
- Its membership of Childcare+.

The School of Archaeology, Geography and Environmental Science was awarded an Athena SWAN Silver award in 2016, in recognition of its good employment practices in relation to women working in science, engineering and technology (SET). The Department also actively promotes participation in the Springboard women's development programme and the Leadership Foundation's Aurora women's leadership programme. Finally, in 2019, the University also entered the top 100 employers in the Stonewall Workplace Equality Index measuring lesbian, gay, bi and trans inclusion in the workplace.

Date assessed: 2/5/19

PERSON SPECIFICATION

Job Title	School/Department
Lecturer in Social Anthropology	SAGES / Archaeology

Criteria	Essential	Desirable
Skills Required	<ul style="list-style-type: none"> Capacity to produce excellent research publications in social anthropology; Capacity to deliver effective teaching in social anthropology (at both a general and specialist level); Ability to teach the basics of kinship, religion, economic and political anthropology; Capacity to secure research grant funding. 	<ul style="list-style-type: none"> Capacity to carry out administrative duties in an efficient and effective way; Capacity to translate research outputs into wider social impacts.
Attainment	<ul style="list-style-type: none"> A track record of research attainment and related publications; PhD or equivalent in Social Anthropology or a related subject. 	<ul style="list-style-type: none"> An accredited Higher Education teaching qualification.
Knowledge	<ul style="list-style-type: none"> Broad knowledge of Social Anthropology Good understanding of social theory and the disciplinary history of anthropology A specialism in Social Anthropology that relates to material, visual or museum anthropology, or another aspect that would make the post a good fit in an Archaeology Department. 	<ul style="list-style-type: none"> Knowledge of effective teaching and delivering in different ways to capture a varied audience.
Relevant Experience	<ul style="list-style-type: none"> Experience of research for publication Experience of Social Anthropology or a related subject. Proven experience of working independently Proven experience of supervising and/or teaching and assessment 	<ul style="list-style-type: none"> Experience of securing research funding; Experience of PhD supervision; Experience of carrying out administrative duties. Experience of working with Archaeological colleagues

	<ul style="list-style-type: none"> • Experience of public speaking at events/exhibitions etc • Experience of managing a project • 	
Disposition	<ul style="list-style-type: none"> • Commitment to University level teaching and research and to working effectively and collaboratively with colleagues in the Department and wider University. • Able to work without direct supervision. 	
Other <i>Detail any specific requirements not covered by the above.</i>	<ul style="list-style-type: none"> • May be required to travel across UK and/or overseas to events. • Will be required to attend open days on occasion at the weekends. 	

Completed by: John Creighton	Date: 02/05/2019
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